Standing Orders – Virtual Meeting

St. Canice's Kilkenny Credit Union Limited

Annual General Meeting – 11th January 2022

1. VOTING

1. Each member shall be entitled to one vote irrespective of his/her shareholding, in accordance with section 82(2) of the Credit Union Act, 1997 (as amended).

Due to the fact that this year's AGM will be a virtual meeting, voting on motions and elections will be by electronic means. Each member will be given the opportunity to exercise their vote virtually during the meeting.

2. ELECTION PROCEDURE – ELECTRONIC VOTING

2. Following the announcement of nominations attendees will be given the opportunity to vote electronically "Yes" or "No" for each candidate. Those in attendance will be given 20 seconds to record their vote. The mechanics of the virtual voting process will be explained in more detail at the AGM by the CEO. Elections shall be in the following order:

a) Election for auditor
b) Election for membership of the Board Oversight Committee
c) Elections for membership of the Board of Directors

The votes will be tallied electronically and verified by an Independent Observer who is a member. When all elections have been completed and results become available the CEO will announce the results.

3 – 4 MOTIONS

3. There will be no motions from the floor due to the difficulties in managing same remotely. Members have been invited to submit questions in advance but may also submit questions to the Board via the 'Question & Answer' feature on the toolbar in Zoom Webinar and the Board will address these during the AGM, if time allows.

4. The Chairperson's decision on any matter relating to these Standing Orders or interpretation of same shall be final.

5 – 10 MISCELLANEOUS

5. The Chairperson of the credit union shall be the Chairperson of any general meeting, except where he/she is not available, in which case it shall be the Vice-Chair, except

where he/she is not available, in which case the Board shall decide amongst themselves who shall act as Chair of any general meeting.

6. The Chairperson may at his/her discretion, extend the privilege of the floor to any person who is not a member.

7. Matters not covered by the Agenda may be introduced under "Other Business" at the discretion of the Chairperson. At a virtual AGM in the current circumstances, this may not be practical. However, the option may be invoked, if required.

8. The Chairperson shall have a second or casting vote in addition to his/her own vote on matters other than voting at elections where there is an equality of votes (Standard Rule 99(1)).

9. Any matter to be decided upon by a vote at the AGM shall, unless otherwise expressly provided for by law or the rules be decided upon by majority vote.

10. ADJOURNMENTS

Adjournments of the AGM shall take place only in accordance with section 81(1) and the provisions concerning notice, voting and quorum are also set out in section 81 (and the new section 80A inserted by the Finance (Miscellaneous Provisions) Act 2020).

11-15 VIRTUAL MEETING ITEMS

11. All non-presenting participants will be muted and have their cameras switched off to allow the smooth running of the meeting.

12. All members are reminded to conduct themselves in a professional manner. Please refrain from sharing any explicit, violent or inappropriate content.

13. All members are requested to show respect when they are asking or replying to questions during the meeting. This includes tone and content of the words used.

14. All members are asked to keep their mobile phone silent. The vibrate setting can cause disruptions.

15. The Annual General Meeting will be recorded.